

UE4SD Steering Group Meeting

Wednesday, 1 October 2014, 11.30-17.30h
Charles University Environment Centre (Krystal, 16th floor), Prague

10:00 Welcome and agenda items and introduction of new people and roles (UoG)

10:15 Project progress and challenges in year 1

- *WP1: Management and co-ordination (UoG)* – including regional management, progress reports, partner engagement, state of innovation report
- *WP2: Mapping the field (ULG)* - including key themes from regional and state of art reports, dissemination of reports, general overview and WP completion
- *WP6: Quality Assurance (UAM)* – including plans, structure and timelines of the first evaluation report, next steps for data collection

11:30 Lunch: meeting at hotel Krystal and short walk to the restaurant for lunch

13:15 Project progress and challenges in year 1 cont.

- *WP7: Dissemination (CUNI)* – including progress to date on communications, media release, translations and newsletter
- *Management and finance (UoG)* – including reporting and claims processes

13:45 Coffee break

14:00 Work packages and deliverables in year 2

- *WP3: Leading practice publication (CUNI)* – plans and timelines, focus and structure, content and development of case studies, design and production
- *WP4: Online platform of resources (UoG)* – plans and timelines, possible content and structure, technical questions and engagement with partners
- *WP5: Academy for ESD (UAM)* – initial ideas for planning and development timelines
- *WP7 Dissemination (CUNI):* actions for next year on communications and dissemination
- *WP8 Exploitation (ULG)* – plans for academic publications and exploitation strategies
- *Key dates and timelines (UoG)* – including next meeting September 2015 in Madrid

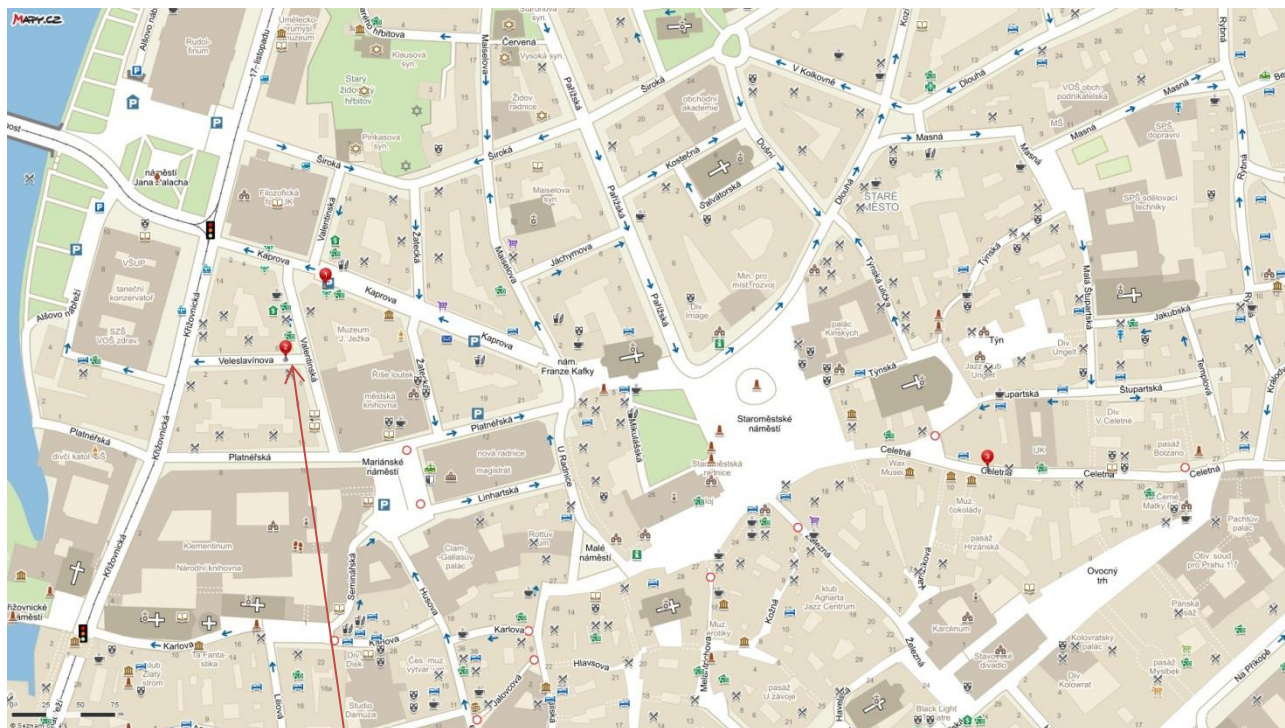
16:00 Break

16:15 AGM and COPERNICUS Conferences (CUNI & UoG) – logistics, programmes, SG responsibilities

17:30 Meeting end

September 30th (the day before the meeting)

20:00 **Dinner** - in the city centre – close to Metro station “Staroměstská”, at the “U Knihovny” restaurant
– Veleslavínova 10, Praha 1. Czech kitchen, vegetarian food and Czech beer is served.



1 – Underground Staroměstská

2 – **Restaurant U Knihovny**

3 – Hotel Celetná